

Lutherans Concerned/North America
Board of Directors Job Descriptions (2010-2012 Term)

Officers:

2 Co-Chairs (*of differing genders*): Chairs board meetings and business plenary sessions of the biennial Assembly. Serves two staggered terms (total commitment of four years). Supervises and supports the Executive Director.

Vice Chair for Development: Serves as chair when neither Co-chair is available. Responsible for convening and chairing a standing board committee for fundraising and development to both support the development activities and plans of the Executive Director, and also to hold the staff accountable for meeting development goals and implementing new initiatives. Other duties as needed and accepted.

Treasurer: Ultimately responsible for the financial health, accounting, and reporting of the organization. The role of the Treasurer involves primarily policy setting and oversight functions, the Operations Manager being responsible for the day-to-day financial management. Chairs the Finance Committee, which serves as Trustee of the LC/NA Endowment.

Secretary: Records official minutes of all meetings including biennial assemblies, board meetings, officer meetings and conference calls.

Chaplain (*appointed by the Board of Directors—has voice but no vote*): Provides pastoral care as needed for individual board members and staff. Attends board and officer meetings, providing pastoral facilitation, bible study, and worship.

Additional Board Members:

Director of Communications: Responsible for oversight of internal and external communications. Works with staff and committees to oversee Concord, web, All Member Emails, and mailings. Interacts with external press sources to gain positive coverage of LC/NA and its ministries. Collaborates with organizations such as GLAAD and Auburn Media to ensure the press competency of LC/NA leadership and members.

Co-Directors of the Committee for Working at the Intersection of Oppressions

As a result of our growing understanding of the complexities, intersections, and interdependence of the oppressions facing people of all sexual orientations and gender identities, the board adopted an amendment to our mission statement prefacing the description of the work we do with the strategic frame of working at the intersections of oppressions. For the coming biennium the board has restructured itself combining the former Multi-cultural Relations (primarily focused on the inclusion of people of color) and Full Inclusion (primarily focused on the inclusion of bisexual and transgender people) Committees into a single Committee for Working at the Intersection of Oppressions. We seek one person of color and one white person to co-chair this committee. The initial mission of the committee will include education and assistance toward the adoption of policies, structures and materials which dismantle our own participation in oppression based on class, race, age, ethnicity, gender identity, sexual orientation and ability. A second step will be to develop strategic initiatives and materials using graceful engagement from within to further the acceptance of people of all sexual orientations and gender identities in all Lutheran communities, including communities of color. To engage at the intersection of oppressions requires intentionality, firm resolve and dedication to introspection, outreach beyond the comfort of affinity groups, and transformation of our own organization, our church and our world.

Director of International Programs: Responsible for the Brazil Partnership Project, liaison to the global efforts of obtaining justice within the Church, serves as LC/NA's liaison to the Lutheran World Federation, coordinates workshops and attendance by international guests at the biennial assembly. Chairs the International Programs Committee.

Representatives: At-Large members of the board represent the voice of their respective communities:

Bisexual (*bisexual person*)

Canadian (*resident or native of Canada*)

Transgender (*transgender person*)

Youth & Young Adult (*age 18-22, any sexual orientation and gender identity*)